

West Park Hospital District Board of Trustees

Special Board Meeting

Hoodoo – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

June 5, 2024

11:30 AM

Trustees Present:

Ty Nelson, Chairman
Howard Thompson, Trustee
Jen Talich, Secretary (Virtual)
Kelly Simone, Vice-Chair (Virtual)
Glenn Nielson, Treasurer (Virtual)
Peter Sidor, MD, Trustee (Virtual)

Absent:

Angie Johnson, Trustee

Also Present:

Doug McMillan, CEO
Hannah McRae, CFO
Keith Ungrund, CCO (Virtual)
Stephanie Kearney, CAO (Virtual)
Kathleen DiVincenzo, MD

Laura Carpenter, LTCC
Mary Reed, Board Attorney
Kim Jacobs, Executive Assistant

- I. **Call to Order:** Ty Nelson, Chair called the meeting to order at 11:30 AM.
- II. **Mission, Vision, and Values:** Ty Nelson read the Mission, Vision, and Values.
- III. **Approval of Agenda**
HOWARD THOMPSON MOVED TO APPROVE THE AGENDA AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.
- IV. **Conflict of Interest**
None declared.
- V. **Old Business**
 - a. **ACTION – EMS Resolution – Cost Based Reimbursement:** Doug McMillan presented and requested approval of a revised resolution which was reworked by legal. Also included is a legal opinion letter.
HOWARD THOMPSON MOVED TO APPROVE THE RESOLUTION AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED

- b. **ACTION – Medical Staff Bylaws:** Dr. Kathleen DiVincenzo presented and requested approval of the revised Medical Staff Bylaws which were approved at the last BOT meeting. This version replaces the one approved last month, correcting formatting and typographical errors.
JEN TALICH MOVED TO APPROVE THE MEDICAL STAFF BYLAWS AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.

VI. **New Business**

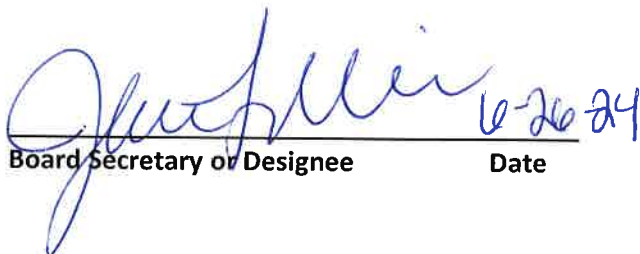
- a. **ACTION – Employment Agreement Amendment – Megan Davis, NP:** Stephanie Kearney presented and requested approval of an amendment to Megan Davis’ employment agreement modifying the start date.
JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. GLENN NIELSON SECONDED. MOTION CARRIED.
- b. **ACTION – CMAC Orthopedic Lease Agreement Amendment:** Doug McMillan presented and requested approval of an amendment to the Orthopedic Lease Agreement at the CMAC building adding additional exam rooms.
JEN TALICH MOVED TO APPROVE THE LEASE AGREEMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.
- c. **ACTION – AHU Replacement Project Phase 2 Bid Selection:** Doug McMillan presented the bids for Phase 2 of the AHU Replacement Project. Qualified bids were received from both Groathouse and Sletten. JJCA and Administration recommend accepting the bid from Groathouse due to price and thoroughness of the application.
GLENN NIELSON MOVED TO APPROVE THE GROATHOUSE CONSTRUCTION BID AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.

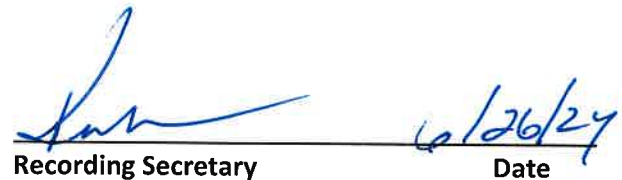
VII. **Medical Staff Report**

- a. **ACTION – Credentials Report:** Dr. Brad Low presented and requested approval of the credentials report.
HOWARD THOMPSON MOVED TO APPROVE THE CREDENTIALS REPORT WITH MEGAN DAVIS AND JEFFREY TURNER APPROVED PENDING RECEIPT OF PROOF OF MEDICAL MALPRACTICE INSURANCE. JEN TALICH SECONDED. MOTION CARRIED.

VIII. **Adjournment**

AT 11:47 AM JEN TALICH MOVED TO ADJOURN THE MEETING. HOWARD THOMPSON SECONDED. MOTION CARRIED.


Board Secretary or Designee Date 6-26-24


Recording Secretary Date 6/26/24