

West Park Hospital District Board of Trustees

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

February 26, 2025

6:00 PM

Trustees Present:

Ty Nelson, Chairman
Jen Talich, Treasurer
Peter Sidor, MD, Secretary
Travis Graham, MD, Trustee
Howard Thompson, Trustee
Rich Petersen, Trustee
Drew Hoene, MD, Vice Chief of Staff, Ex Officio

Absent:

Angie Johnson, Vice Chair

Also Present:

Hannah McRae, CFO (Interim CEO)
Kim Jacobs, Executive Assistant
Keith Ungrund, CCO
Stephanie Kearney, CAO
Kathleen DiVincenzo

Natalie Agudo, Med Staff
Brad Hamilton, Ovation Health
Brad Tyer, Plant Operations

- I. **Call to Order:** Ty Nelson, Chair called the meeting to order at 6:00 PM.
- II. **Mission, Vision, and Values:** Jen Talich read the Mission, Vision, and Values.
- III. **Approval of Agenda**
 - *TRAVIS GRAHAM MOVED TO APPROVE THE AGENDA REMOVING ITEMS C, D, & E AND ADDING THE MARCH MEETING DATE CHANGE TO OTHER NEW BUSINESS. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- IV. **Conflict of Interest:** None disclosed.
- V. **Consent Agenda**

The following consent agenda items were presented for approval:

 - January 29, 2025, BOT Minutes
 - January 29, 2025, Work Session Minutes
 - January 2025 Vouchers
 - *HOWARD THOMPSON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.*
- VI. **Old Business**
 - A. **Provider Recruitment:** Stephanie Kearney, CAO presented the following:
 - OBGYN: In discussions with a resident and will hopefully present LOI in March.
 - Pediatrics: Search on hold.

Rad Onc: One interested candidate. Working on new version of the JV and when complete will present LOI to physician.

Walk In Clinic: 3 candidates on site, 2 LOIs were declined. Offered LOI to a 4th candidate and waiting for a response.

Wound Care: Search continues.

Keith Ungrund, CCO presented the following:

Pediatric APP: Site visit with PNP scheduled next week. 2 additional phone screens completed.

Hospitalist APP: NP scheduled for a site visit at end of March.

Anesthesia MD/DO: Search continues. Several phone screens scheduled.

Anesthesia CRNA: Search continues. Several phone screens scheduled.

B. Other Old Business: None.

VII. New Business

A. Employee of the Month: Brad Tyer, Plant Operations Director, presented Darla Bruce as the Employees of the Month.

B. ACTION – Employment Agreement – Linsea Ford, MD: Kathleen DiVincenzo, MD presented and requested approval of an employment agreement for Linsea Ford, DO.

- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*

C. ACTION – Employment Agreement – Brent McAllister, CRNA.: Item removed from agenda

D. ACTION – Employment Agreement Amendment – Mary VanNuck, CRNA.: Item removed from agenda

E. ACTION – Employment Agreement Amendment – Bart Jones, CRNA.: Item removed from agenda

F. ACTION –Capital – IV Pumps: Hannah McRae, CFO, presented and requested approval to complete a forced refresh of all Alaris IV devices. This is not budgeted, is priced at \$355,868.34 and will be budgeted for next fiscal year. This approval allows us to send a Purchase Order to Alaris prior to the end of the current fiscal year which will qualify CRH for \$70,000 in savings.

- *RICH PETERSEN MOVED TO APPROVE THE PURCHASE AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

G. ACTION – Capital – Commercial Deep Fryer: Curt Boehm, Nutrition Services Director, presented and requested approval to purchase a new commercial deep fryer to replace the unit that is at end of life and no longer working. This is not budgeted and is priced at \$33,525.23.

- *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

H. **ACTION – Capital – EKG Machines (2):** Stephanie Kearney, CAO, presented and requested approval to purchase 2 EKG Machines. This is priced at \$32,964.98 and budgeted for \$16,200. 55% to be paid with a grant from USDA.

- *RICH PETERSEN MOVED TO APPROVE THE PURCHASE AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

I. **Other New Business: ACTION – March Board Meeting Date Change:** Ty Nelson presented and requested approval to change the March board meeting date to April 2, 2025, to accommodate board members travel schedules.

- *TRAVIS GRAHAM MOVED TO APPROVE THE PURCHASE AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

VIII. **Medical Staff Report**

A. **ACTION – Credentials Report:** Dr. Drew Hoene, Vice Chief of Staff, presented the credentials report to the board and requested approval.


- *PETER SIDOR MOVED TO APPROVE THE CREDENTIALS REPORT AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

IX. **Finance Report**

Hannah McRae, CFO, presented a financial update.

X. **Adjournment**

AT 6:42 PM RICH PETERSEN MOVED TO ADJOURN THE MEETING. HOWARD THOMPSON SECONDED. MOTION CARRIED.



Board Secretary or Designee

4/2/25

Date



Recording Secretary

4/1/2025

Date