

West Park Hospital District Board of Trustees

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

July 26, 2023

6:00 PM

Trustees Present:

Ty Nelson, Chairman
Glenn Nielson, Treasurer
Lenox Baker, MD, Trustee
Howard Thompson, Trustee
Peter Sidor, MD, Trustee
Brad Low, MD, Ex Officio

Absent:

Kelly Simone, Vice-Chair
Jen Talich, Secretary

Also Present:

Doug McMillan, CEO
Hannah McRae, CFO
Kim Jacobs, Executive Assistant
Stephen Dow, Cody Enterprise
Carrie Steckler, Rev Cycle
Mary Reed, Attorney
Keith Ungrund, CCO
Dr. Thomas Reid
Barb Mullaney, ACU/CCU

Dr. Kathleen DiVincenzo, CMO
Stephanie Kearney, CAO
Keith Ungrund, CCO
Cindy Rohde, NWSC
Susan Blackburn, LTCC DON
Dwayne Gunter, Ovation Health
Brendan Rokke, Ovation Health
Laura Carpenter, LTCC Administrator

Call to Order: Ty Nelson, Chair called the meeting to order at 6:00 PM.

Mission, Vision, and Values: Howard Thompson read the Mission, Vision, and Values.

Approval of Agenda

- *HOWARD THOMPSON MOVED TO APPROVE THE AGENDA ADDING NEW BUSINESS N: ANNOUNCEMENT FROM LENOX BAKER. LENOX BAKER SECONDED. MOTION CARRIED.*

Conflict of Interest

None Disclosed

Consent Agenda

The following consent agenda items were presented for approval:

- June 28, 2023 BOT Minutes
- June 28, 2023 Work Session Minutes
- July 7, 2023 Special Board Meeting Minutes
- June 2023 Vouchers

- *LENOX BAKER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

Old Business

- **Physician Recruitment:** Stephanie Kearney, CAO, reported the following: Basin Clinic APP – Employment Agreement being presented tonight; BHBC Cancer Center - John Vipperman, PA-C is transitioning to cancer center from IM; Ortho Clinic – APP starting in August; Cardiology – Interview w/ APP conducted and LOI presented; Behavioral Health APP - Search ongoing for APP to replace Krista Blough; Primary Care APP - Opening search, interview conducted and another coming up. Doug McMillan CEO reported the following: Hospitalist – Agreement being presented tonight; Another hospitalist interview scheduled; Pediatric APP - search continues; Pulmonology - Meeting with pulmonologist next week.
- **Other Old Business: None Discussed.**
- **Reminder:** August 2023 board meeting will be held on August 23, 2023.

New Business

- **Extraordinary Employee of the Month:** Susan Blackburn, LTCC DON was named Extraordinary Employee of the Month by the Board of Trustees.
- **ACTION –Employment Agreement – Tiffany Tanner, PA-C:** Stephanie Kearney, CAO presented and requested approval an employment agreement for Tiffany Tanner, PA-C.
 - *LENOX BAKER MOVED TO APPROVE THE AGREEMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Per Diem Employment Agreement – Elise Lowe, M.D.:** Doug McMillan, CEO presented and requested approval of a Per Diem Employment Agreement for Elise Lowe, M.D.
 - *GLENN NIELSON MOVED TO APPROVE THE AGREEMENT AS PRESENTED. LENOX BAKER SECONDED. MOTION CARRIED.*
- **ACTION – Employment Agreement – John Vipperman, PA-C:** Stephanie Kearney, CAO presented and requested approval of an Employment Agreement for John Vipperman, PA-C.
 - *LENOX BAKER MOVED TO APPROVE THE AGREEMENT AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- **ACTION – Employment Agreement – Ethan Slight, M.D.:** Doug McMillan, CEO presented and requested approval of an Employment Agreement for Ethan Slight, M.D.
 - *HOWARD THOMPSON MOVED TO APPROVE THE AGREEMENT AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- **ACTION – Chief of Staff Agreement – Brad Low, M.D.:** Doug McMillan, CEO presented and requested approval of a Chief of Staff Agreement for Brad Low, M.D.
 - *LENOX BAKER MOVED TO APPROVE THE AGREEMENT PENDING LEGAL REVIEW. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Pediatric Call PSA – Adam Peters, M.D.:** Doug McMillan, CEO presented and requested approval of a Pediatric Call PSA for Adam Peters, M.D.
 - *LENOX BAKER MOVED TO APPROVE THE AGREEMENT PENDING LEGAL REVIEW. PETER SIDOR SECONDED. MOTION CARRIED.*
- **ACTION – Pediatric Call PSA – Derek Wille, M.D.:** Doug McMillan, CEO presented and requested approval of a Pediatric Call PSA for Derek Wille, M.D.

- *PETER SIDOR MOVED TO APPROVE THE AGREEMENT PENDING LEGAL REVIEW. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Per Diem Employment Agreement – Adam Sproat, PA-C:** Stephanie Kearney, CAO presented and requested approval of a Per Diem Employment Agreement for Adam Sproat, PA-C.
- *PETER SIDOR MOVED TO APPROVE THE AGREEMENT AS PRESENTED. GLENN NIELSON SECONDED. MOTION CARRIED.*
- **ACTION – PCSD #16 Nursing Services Agreement:** Stephanie Kearney, CAO presented and requested approval of a nursing services agreement with PCSD #16.
- *LENOX BAKER MOVED TO APPROVE THE AGREEMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Wireless Barcode Scanners – ACU/CCU:** Barb Mullaney presented and requested approval to purchase Wireless Barcode Scanners in the amount of \$25,082.97. This is a budgeted item.
- *LENOX BAKER MOVED TO APPROVE THE REQUEST AS PRESENTED. GLENN NIELSON SECONDED. MOTION CARRIED.*
- **ACTION – SLIB Grant – CSR Inflation Amendment:** Kim Jacobs presented and requested approval of a resolution approving the application for additional ARPA funds from SLIB for the CSR Project. These funds are to cover increases due to inflation.
- *LENOX BAKER MOVED TO APPROVE THE APPLICATION FOR ADDITIONAL ARPA FUNDS FROM SLIB FOR THE CSR PROJECT AS PRESENTED. GLENN NIELSON SECONDED. MOTION CARRIED.*
- **ACTION - FY2023 Management Action Plan:** Doug McMillan, CEO presented and requested approval of the updates to the FY2023 Management Action Plan.
- *LENOX BAKER MOVED TO APPROVE THE REQUEST AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- *LENOX BAKER, DUE TO FAMILY HEALTH ISSUES, ANNOUNCED HIS RESIGNATION EFFECTIVE AUGUST 23, 2023. HIS SEAT IS A MEETEETSE SEAT AND HE MADE A RECOMMENDATION TO THE BOARD TO APPOINT ANGIE JOHNSON TO COMPLETE HIS TERM ENDING IN DECEMBER 2024.*

Medical Staff Report

- **ACTION – Credentials Report:** Dr. Brad Low presented the credentials report to the board and requested approval.
- *GLENN NIELSON MOVED TO APPROVE THE CREDENTIALS REPORT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

Finance Report

Hannah McRae, CFO presented a financial update.


Information

Dwayne Gunter, Ovation Health President and Brendan Rokke, Chief Strategy Officer presented information regarding the strategic planning process.

Adjournment

AT 7:02 PM HOWARD THOMPSON MOVED TO ADJOURN THE MEETING. LENOX BAKER SECONDED. MOTION CARRIED.

 8/23/23
Board Secretary or Designee Date

 8.23.23
Recording Secretary Date