

West Park Hospital District Board of Trustees

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

April 3, 2024

6:00 PM

Trustees Present:

Ty Nelson, Chairman
Kelly Simone, Vice-Chair
Glenn Nielson, Treasurer
Jen Talich, Secretary
Howard Thompson, Trustee
Peter Sidor, MD, Trustee

Absent:

Angie Johnson, Trustee
Brad Low, MD, Ex Officio

Also Present:

Doug McMillan, CEO
Hannah McRae, CFO
Kim Jacobs, Executive Assistant
Keith Ungrund, CCO
Stephanie Kearney, CAO
Eric Lipe, Radiology
Travis Graham, MD
Cindy Rohde, NWSC

Mary Reed, Board attorney
Natalie Agudo, Med Staff Services
Steve Humphries Wadsworth, CMC
John Turner, Ovation Health
Brad Hamilton, Ovation Health
Kathleen DiVincenzo, MD
Tarra Deiter-Enright, DO and guest

- I. **Call to Order:** Ty Nelson, Vice-Chair called the meeting to order at 6:00 PM.
- II. **Mission, Vision, and Values:** Howard Thompson read the Mission, Vision, and Values.
- III. **Approval of Agenda**
 - o *KELLY SIMONE MOVED TO APPROVE THE AGENDA WITH ADDITION OF ITEM N: MARKET ADJUSTMENTS RECOMMENDED BY ADMINISTRATION. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- IV. **Conflict of Interest**

Peter Sidor declared a conflict of interest in reference to Item D and recused himself from related discussion.

V. **Consent Agenda**

The following consent agenda items were presented for approval:

- February 28, 2024, BOT Minutes
- February 2024 Vouchers
- *KELLY SIMONE MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

VI. **Old Business**

- A. **Provider Recruitment:** Stephanie Kearney, CAO presented the following report:
Psychiatry: Challenging search. 3 phone interviews in March. One candidate is tentatively scheduled for an onsite interview.
OBGYN: Interviews ongoing. Several phone interviews completed in March. One onsite interview scheduled for April.
- B. **Other Old Business:** None.

VII. **New Business**

- A. **Extraordinary Employee:** Dr. Tarra Deiter-Enright was named Provider of the Quarter by the Board of Trustees.
- B. **ACTION – Employment Agreement Amendment - Molly Quaranto, PA-C:** Stephanie Kearney presented and requested approval of an employment agreement amendment for Molly Quaranto, PA-C.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AMENDMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- C. **ACTION – Hospitalist NP (Nocturnist) Search:** Dr. Kathleen DiVincenzo presented and requested approval to initiate a search for a Hospitalist NP Nocturnist as well as associated search agreements with Pacific Companies and Medical Staffing Options.
- *GLENN NIELSON MOVED TO APPROVE THE REQUEST AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

PETER SIDOR LEFT THE ROOM 6:15 PM.

- D. **ACTION – Pediatrician Search:** Dr. Kathleen DiVincenzo presented and requested approval to initiate a search for a Pediatrician as well as associated search agreements with Pacific Companies and Medical Staffing Options.
- *HOWARD THOMPSON MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

PETER SIDOR RETURNED TO THE ROOM 6:22 PM.

- E. **ACTION – Radiologist Search Assistance Agreement:** Doug McMillan presented and requested approval of an agreement which would provide assistance to Big Horn Basin Radiology Services, LLC in recruiting a physician to provide services at Cody Regional Health.
- *PETER SIDOR MOVED TO APPROVE THE AGREEMENT AS PRESENTED. KELLY SIMONE SECONDED. MOTION CARRIED.*

- F. ACTION – Behavioral Health Consulting Agreement:** Steve Humphries-Wadsworth presented and requested approval of a consulting agreement with Open Minds. This is not budgeted but covered under an approved grant.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT. KELLY SIMONE SECONDED. MOTION CARRIED.*
- G. ACTION – BioTe Medical, LLC Agreement:** Stephanie Kearney presented and requested approval of a new agreement with BioTe Medical, LLC to provide hormone therapy products and training.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. KELLY SIMONE SECONDED. MOTION CARRIED.*
- H. ACTION – Blue and Co. Engagement Letter – Medicare Reimbursable Bad Debt:** Hannah McRae presented and requested approval to engage with Blue and Co. to assist with Medicare Reimbursable Bad Debt.
- *KELLY SIMONE MOVED TO APPROVE THE REQUEST AS PRESENTED. GLENN NIELSON SECONDED. MOTION CARRIED.*
- I. ACTION – Wyoming Governmental Investment Fund Resolution:** Hannah McRae presented and requested approval of a resolution authorizing participation in the Wyoming Governmental Investment Fund, attached to these minutes.
- *GLENN NIELSON MOVED TO APPROVE THE RESOLUTION AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- J. ACTION – Ultrasound Transducer – C1-6-D XDclear Convex Array:** Eric Lipe presented and requested approval to purchase an ultrasound Transducer – convex array. This is not budgeted but covered by the Helmsley Grant.
- *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. KELLY SIMONE SECONDED. MOTION CARRIED.*
- K. ACTION – Ultrasound Transducer – 9L-D Linnear Array:** Eric Lipe presented and requested approval to purchase an ultrasound Transducer - linnear array. This is not budgeted but covered by the Helmsley Grant.
- *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. KELLY SIMONE SECONDED. MOTION CARRIED.*
- L. ACTION – Cody Medical Arts Complex Lease - Orthopedics:** Doug McMillan presented and requested approval of a renewal lease of the Orthopedics office and a second lease for the Xray suite at the CMAC Building.
- *HOWARD THOMPSON MOVED TO APPROVE THE LEASE AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- M. ACTION – Medical Staff Bylaws Amendment:** Mary Reed presented and requested approval of an amendment to the Medical Staff Bylaws changing the qualifications for affiliate staff. The floor was opened for comment by the public. No comments made.
- *GLENN NIELSON MOVED TO APPROVE THE MEDICAL STAFF BYLAWS AMENDMENT AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- N. ACTION – Market Adjustments Recommended by Administration:** Dick Smith requested approval to modify the wage structure as presented AND BEING EFFECTIVE IMMEDIATELY.
- *JEN TALICH MOVED TO APPROVE REQUEST AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

O. **Other New Business:** None Discussed

VIII. **Medical Staff Report**

- **ACTION – Credentials Report:** Dr. Kathleen DiVincenzo presented the credentials report to the board and requested approval.
 - *KELLY SIMONE MOVED TO APPROVE THE CREDENTIALS REPORT AS PRESENTED WITH THE EXCEPTION OF CONNOR DEAL AND REBECCA DEAL WHO ARE APPROVED PENDING RECEIPT OF MEDICAL MALPRACTICE INSURANCE. JEN TALICH SECONDED. MOTION CARRIED.*

IX. **Finance Report**

Hannah McRae, CFO presented a financial update.

X. **Executive Session**


AT 7:38 PM HOWARD THOMPSON MOVED TO GO INTO EXECUTIVE SESSION TO CONSIDER TENDERING OFFERS CONCERNING WAGES, SALARIES, BENEFITS, TERMS OF EMPLOYMENT DURING ALL NEGOTIONS PURSUANT TO WYO. STAT. §16-4-405(a)(x) AND TO CONSIDER OR RECEIVE INFORMATION CLASSIFIED AS CONFIDENTIAL BY LAW PURSUANT TO WYO. STAT. §16-4-405(a)(ix). JEN TALICH SECONDED. MOTION CARRIED.

XI. **Adjournment**

AT 8:37 PM KELLY SIMONE MOVED TO ADJOURN THE MEETING. HOWARD THOMPSON SECONDED. MOTION CARRIED.



Board Secretary or Designee Date

 *5/1/2024*

Recording Secretary Date